



WYNDHAM GRAND®

Clearwater Beach

EXHIBITOR INFORMATION GUIDE

We look forward to welcoming you as an exhibitor at the Wyndham Grand Clearwater Beach. The enclosed information should provide the necessary information as you prepare for your arrival. Should there be anything else we can be of assistance with please reach out to the Convention Services team at 727-281-9518 or by email at katwilliams@wyndham.com.

Please note that any exhibitor shipments must be paid for in advance by a credit card from the exhibitor or they will be automatically charged to the group master account.

Incoming Packages

Below is the recommended labeling format for all incoming packages:

Guest Name (receiving package)
Conference Name
Conference Dates
Wyndham Grand Clearwater Beach
C/O: (Katie Williams)
100 Coronado Drive
Clearwater, FL 33767

Shipping and Receiving Charges:

- Envelope: \$ 3.00 each
- Medium Box (5-20lbs): \$ 7.00 each
- Large Box (21-59lbs): \$ 13.00 each
- Extra Large Box (60-100lbs): \$ 18.00 each
- Boxes 100lbs & Up: \$ 25.00 each
- Display Cases: \$ 30.00 each
- Pallets: \$ 100.00 each

Group packages that are labeled properly and paid for in advance will be in the Exhibit Hall by the Group's designated vendor set up time.

Resort reserves the right to refuse to accept packages that appear damaged; and in any event, assumes no liability of the condition of the contents of such packages. Resort will not accept materials delivered prior to three (3) days before function.



2019 Exhibitor Order Form

Event: _____
 Room: _____
 Dates: _____

Video Equipment	Qty	Days	Daily Rate	Total
19" LCD Flatscreen Monitor w/ cables			\$135.00	
55" Monitor w/Stand and cables			\$525.00	
Tripod Screen			\$95.00	
LCD Projector			\$455.00	
Blu-Ray/DVD Player			\$125.00	
AV Cart/Projection Stand			\$30.00	
Computer Equipment	Qty	Days	Daily Rate	Total
Laptop w/ Windows, Office			\$235.00	
Wireless Remote Slide Advancer			\$60.00	
Audio Equipment	Qty	Days	Daily Rate	Total
Wired Microphone			\$70.00	
Wireless Microphone			\$210.00	
MP3 Player hook-up			\$70.00	
Miscellaneous Equipment	Qty	Days	Daily Rate	Total
Flipchart			\$71.00	
Power Cable with Power Strip			\$42.00	
Packages	Qty	Days	Daily Rate	Total
Meeting Room Projector Package: Screen, power cord, and projector			\$650.00	
Support Package: Screen with power cord, client's own projector			\$195.00	
Laptop Audio to use with Projector package: 1 speaker/stand, mixer, DI box			\$347.00	
Internet Access	Qty	Days	Daily Rate	Total
Basic Wired Internet line (per day) - 1.5Mbps			\$180.00	
Basic Wireless Internet connection (per day) - 1.5Mbps			\$18.00	
Communications	Qty	Days	Daily Rate	Total
Polycom Speakerphone			\$180.00	

Rental Totals
SUBTOTAL

*Please note all AV orders are subject to a 24% ETS charge and a 7% sales tax. This will be reflected on your event order.

Method of Payment

Please complete this form and email, and we will create an event order for you. PSAV can charge to a credit card. PSAV accepts credit card information over the phone when the order is confirmed.

Please do not put Credit Card information on this form.

Delivery Information	
On-Site Contact:	
Cell #	
Booth #:	
Delivery Date:	Time: 8a-12p <input type="checkbox"/> 1p-5p <input type="checkbox"/>
Pickup Date:	Time:

Customer Information	
Company Name:	
Address:	
City:	
State:	Zip:
Ordered By:	

If you have any questions, please do not hesitate to call us. Thank you for your business.

Ryan Brasch | rbrasch@psav.com | 727.281.9592

2019 Power Order Form



Event: _____

Room: _____

Dates: _____

Power	Qty	Days	Daily Rate	Total
Power Drop 5 Amp			\$60.00	
Power Drop 10 Amp			\$85.00	
Power Drop 20 Amp			\$140.00	
Power Drop Single Phase 60 Amp			\$305.00	
Power Drop Single Phase 100 Amp			\$390.00	
Power Drop Three Phase 60 Amp			\$475.00	
Power Drop Three Phase 100 Amp			\$795.00	
Power Drop Three Phase 200 Amp			\$1,585.00	
Power Cable			\$21.00	
Power Strip			\$21.00	

Rental Totals

SUBTOTAL:

*Please note AV orders are subject to labor charges, a 24% ETS charge and a 7% sales tax. This will be reflected on your event order.

Method of Payment

Please complete this form and email. We will create an event order for you. PSAV can charge to a credit card. PSAV accepts credit card information over the phone when the order is confirmed.

Please do not put Credit Card information on this form.

Return for Processing: If you have any questions, please do not hesitate to call us. Thank you for your business.

Ryan Brasch | rbrasch@psav.com | 727.281.9592

Customer Information

Company Name:	
Address:	
City:	
State:	Zip:
Ordered By:	

Delivery Information

On-Site Contact:	
Cell #	
Booth #:	
Delivery Date:	Time: 8a-12p <input type="checkbox"/> 1p-5p <input type="checkbox"/>
Pickup Date:	Time: